2020 Northeast SARE Graduate Student Research Grant

Due April 21, 2020 - 5:00 p.m. – Submitted online: https://projects.sare.org/

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**Program Page -** https://www.northeastsare.org/Grants/Get-a-Grant/Graduate-Student-Grant

**Eligibility:**
- Limited to 1 submission per year, and may receive only **ONE** NESARE Grad Student Grant during grad program
- Applications must be written by the grad student and support the research effort of one student

**Faculty Advisor:**
- Named Principal Investigator of the awarded grant in the Penn State System
- Must endorse application, oversee research, and ensure project & budget items being proposed are acceptable.

**Indirect Costs:** 10% of total federal funds which is equivalent to 11.11% of Total Direct Costs.

**Funding Availability:** Grants are capped at $15,000 ($13,500 for project costs and $1,500 for Indirect Costs)

**Project Period:** Usually two years. Start date must be after August 1, 2020

**DEADLINES:** *Documents may be submitted sooner, but no later than dates listed below:*

**03/27/2020**     Complete **Intent to Submit** Proposal online form. Disclose in the Note Section if this project supplements or overlaps any other currently funded external grant/fellowship in which you are listed as the PI. Also, please note if there will be any foreign relationships, travel, components, or collaborations.

**03/31/2020**     Send draft budget and/or schedule a Zoom Meeting with your Research Administrator (RA) for entry into our system
**\*Create account through the online submission System**: https://www.ciids.org/nesare/gs/

**04/07/2020**     Final Budget and Budget Justification are sent to RA to start routing Internal Approval Form (IAF)

**04/14/2020**     Send Final Proposal to RA for Authorized Official Review (AOR) review prior to submission

**04/17/2020**     Make AOR recommended **r**evisions, corrections etc., Proposal will be submitted by RA

## PROPOSAL PREPARATION INSTRUCTIONS

*Follow the detailed instructions in the Guidelines and Prep Sheet*
- Prepare proposal offline using the NESARE provided WordDoc Prep Sheet
- You can copy and paste from the WordDoc Prep Sheet into the online form.
  - You must click 'Save and Continue' button to save your work online
- Email PDF of final proposal to advisor with your signed 2020 Grant Commitment Form
- Email PDF of final proposal to RA with the signed 2020 Grant Commitment Form by you and your advisor
  - NO proposal revisions are allowed after Authorized Organizational Representative signoff
- Upload completed signoff sheet to proposal and submit or your RA will submit the proposal is you've provided login information

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| **Proposal Overview Page** | Title, Project Description, & contact info (PI, Grad program, Advisor, and OSP). |
| **Grad Student App Info. Section** | Degree Sought, College Program/Dept., Expected Date of Graduation |
| **Proposal Information Section** | Proj. Start/End Dates, Primary Practices, Commodities, Benefits and Impacts, State |
| | Project Abstract - 250 word limit |
| **Introduction Section** | **Statement of Problem & Rationale -** 500 words. Begin statement with "The purpose of this project is to…" |

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| | **Justification of Need** – 500 word limit. |
| **Plan of Work Section** | **Objectives** - 400 word limit. Format as numbered list of clear objectives. Outreach objectives only listed if part of research. |
| | **Materials & Methods** - 2,000 word limit. Number according to corresponding objective. |
| | **Outreach** - 500 word limit. List specific outreach events & publications (exclude your thesis) and benefit to audience. |
| | **Timetable** - 500 word limit. Provide clear timeline. May include PRE, DURING, and POST |
| **Experience & Roles Section** | **Experience & Roles** - 500 word limit. Describe experience relative to project, role in project, and how project relates to thesis/dissertation. Advisor's role, background, and expertise. ID any collaborators and other sources of funding for project. |
| | **Letters of Commitment** - Letters of collaboration from *significant* collaborators, if applicable. Do not attach CV or letters of support or letters from faculty advisors. Combine into one .pdf |
| **Previous Work Section** | **Literature Review** - 500 word limit. |
| | **Citation List** - 2,000 word limit. Citations referenced in lit review and elsewhere in application. Use familiar citation style (APA, Chicago, etc.). |
| **Budget Section** | **Budget Justification and Narrative Detail** - Use NESARE provided budget template. Should be a realistic accounting of project expenses. Describe and justify each expense. ***Attachment*** |
| | **Budget Summary** - Subtotals from major categories. Values must match budget spreadsheet attachment. |
| **Host Institutional Approval Section** | **Grant Commitment Form** - must be signed by applicant, faculty advisor, and authorized organizational representative. ***Attachment*** |
| | Institution Official – Email: osp@psu.edu; Dr. John Hanold, Assoc. V.P. for Research, The Pennsylvania State University, 1862 Land Grant, 110 Technology Center Building, University Park, PA 16802-7000, Office Phone: 814-865-1372, Website: https://www.research.psu.edu/osp |
| | FDP Clearing House – Answer "Yes" |